# **Policies and Procedures**

#### **Rules and Guidelines**

- 1. Each participant must obey the rules and guidelines established by the Camp Director and his Staff.
- 2. Each participant must obey the rules and regulations of Cathedral Oaks Retreat Center.
- 3. Participants will be grouped and housed according to their ages. (9-11, 12-14, 15-17).
- 4. Failure to adhere to the established rules and regulations may bring cause for dismissal from the Camp.
- 5. Participants at the Camp Will Not Be Permitted to Wear Earrings or Excessive Jewelry.
- 6. Participants at the Camp <u>Will Not</u> Be Permitted to Wear Pants or Shorts That Hang Below Their Waist.

#### **Telephone Usage**

Long distance calls are to be placed with credit/phone cards only. The phone number of Cathedral Oaks (Camp Location) is (979) 263-5935. The phones will ring in the Main Hall where a staff person will be located 70% of the time. Parents are encouraged to maintain the above phone number in the event of an emergency.

No Mobile Telephones Will Be Allowed.

#### **Food and Drinks**

- 1. Each participant will receive three balanced meals per day. No food or drinks will be allowed in the dorms.
- 2. Parents/Guardians are to inform the Camp Director of any special dietary, or other food requirements in writing.

#### **Room Accommodations and Guidelines**

- 1. There are three modern living areas at the Camp Site. Dorms A & B each have six rooms with both single and bunk style beds. The six rooms in each dorm center around a large restroom, and all are totally handicapped accessible. Dorms A & B are connected to the Main Hall by a covered walkway. Each dorm sleeps 28 people.
- 2. Each participant in the Camp will be responsible for keeping his living area clean.
- 3. No wet clothing or towels shall be laid or hung on beds, chairs, and drapery rods or placed on the top of doors or heating/AC units. A clothesline for that purpose has been installed behind the dorms.
- 4. All trash shall be placed in plastic bags, which are furnished by the Camp. The Camp's location has septic tanks and great care must be taken to prevent problems. Signs are posted above each toilet giving instructions that must be followed for proper use.
- 5. All facilities at the Camp used by participants will be kept clean, neat, and orderly.

### **Prohibited Items**

Alcoholic beverages and illegal drugs are not permitted at the Camp by participants. All firearms are prohibited including BB guns, air rifles and fireworks. The use of tobacco in any form is not permitted. No animals will be allowed at the Camp.

## **Swimming Pool Rules**

- 1. No swimming without lifeguards present in the pool area.
- 2. No running! No tag! No pushing others!
- 3. No horseplay! No throwing others in pool! No diving!
- 4. No food or drink! No glass containers!
- 5. No hanging on water volleyball net.

**Note:** Any person having a skin disease, open sores, inflamed eyes, nasal infections, or any communicable disease will not be permitted to use the swimming pool. Campers must wear swimming trunks. Lifeguards will monitor all swimming events and enforce the pool rules.