Revised 2018-06

Works Committee

The Most Worshipful Prince Hall Grand Lodge F&A M of Texas

Grand Officer Administrative Skills Questionnaire Addendum

The previous questionnaire section addresses the basic constitutional requirements to be nominated for an elective office. The Grand Lodge Board of Directors positions are more administrative and less ritualistic. This section of the questionnaire promotes the advancement of individuals who can administer and advance the Grand Lodge.

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1. What offices and committees have you served on in your local Lodge? Describe how your participation was beneficial to the Lodge's goals and programs. Describe the success of the committee.

2. What committees and projects have you worked on at the Grand Lodge? Describe how your participation was beneficial to the Grand Lodge's goals and programs. Describe the success of the committee.

3. Describe your administrative skills related to organizations inside and outside of Masonry. Identify each organization you have held an administrative position. Include in your answer the name of the position, the requirements of the position and how you were successful in the position(s).

4. What qualifies you for the position for which you are applying?

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5. Describe your experience developing and maintaining budgets for organizations.

6. Describe your experience reading and analyzing financial statements.

7. Describe your experiences with charitable activities.

8. What plans do you have for improving the Grand Lodge?

9. What do you view as the most important challenges facing the Grand Lodge?